

STUDENT ELECTRONIC DEVICE AND INTERNET USE RULES

These rules accompany Board policy IJNDB (Student Electronic Device and Internet Use). Each student is responsible for his/her actions and any activities involving district-owned electronic devices, networks, and Internet services, and for his/her Electronic Device files, passwords, and accounts. These rules provide general guidance concerning the use of the district-owned electronic devices and examples of prohibited uses. The rules do not attempt to describe every possible prohibited activity by students. Students, parent/guardians, and school staff who have questions about whether a particular activity is prohibited are encouraged to contact a building administrator or the Technology Coordinator.

A. Consequences for Violation of Electronic Device Use Policy and Rules

Student use of the district-owned electronic devices, networks, and Internet services is a privilege, not a right. Compliance with the district policies and rules concerning electronic device use is mandatory. Students who violate these policies and rules may have their electronic device privileges limited, suspended, or revoked. Such violations may also result in disciplinary action, referral to law enforcement, and or legal action.

The building principal shall have final authority to decide whether a student's privileges will be limited, suspended or revoked based upon the circumstances of the particular case, the student's prior disciplinary record, and any other relevant factors.

B. Acceptable Use

The district-owned electronic devices, networks, and Internet services are provided for educational purposes and research consistent with the district's educational mission, curriculum, and instructional goals.

All Board policies, school rules, and expectations concerning student conduct and communications apply when students are using electronic devices.

Students are also expected to comply with all specific instructions from teachers and other school staff or volunteers when using the district-owned electronic devices

C. Prohibited Uses

Examples of unacceptable uses of district-owned electronic devices that are expressly prohibited include, but are not limited to, the following:

1. **Accessing Inappropriate Materials** – Accessing, submitting, posting, publishing, forwarding, downloading, scanning or displaying defamatory, abusive, obscene, vulgar, sexually explicit, sexually suggestive, threatening, discriminatory, harassing and/or illegal materials;
2. **Illegal Activities** – Using the district-owned electronic devices, networks, and Internet services for any illegal activity or in violation of any Board policy or school rules. The district assumes no responsibility for illegal activities of students while using school Electronic devices;
3. **Violating Copyrights** – Copying, downloading or sharing any type of copyrighted materials (including music or films) without the owner's permission (see Board policy/procedure EGAD – Copyright Compliance). The district assumes no responsibility for copyright violations by students;
4. **Copying Software** – Copying or downloading software without the express authorization of the Technology Coordinator. Unauthorized copying of software is illegal and may subject the copier to substantial civil and criminal penalties. The district assumes no responsibility for illegal software copying by students;
5. **Plagiarism** – Representing as one's own work any materials obtained on the Internet (such as term papers, articles, music, etc.). When Internet sources are used in student work, the author, publisher, and website must be identified;
6. **Non-School-Related Uses** – Using the district-owned Electronic devices, networks, and Internet services for private financial gain, commercial, advertising or solicitation purposes.

7. **Misuse of Passwords/Unauthorized Access** – Sharing passwords, using other users' passwords, and accessing or using other users' accounts;
8. **Malicious Use/Vandalism** – Any malicious use, disruption or harm to the district-owned electronic devices, networks, and Internet services, including but not limited to hacking activities and creation/uploading of electronic device viruses; and
9. **Unauthorized Access to Blogs/Chat Rooms** – Accessing chat rooms or news groups without specific authorization from the supervising teacher.

D. No Expectation of Privacy

M.S.A.D. #70 electronic devices remain under the control, custody, and supervision of the district at all times. There is no expectation of privacy in their use of school electronic devices, including email, stored files, and Internet access logs.

E. Compensation for Losses, Costs, and/or Damages

The student and his/her parent/guardians are responsible for compensating the district for any losses, costs, or damages incurred by the district for violations of Board policies and rules while the student is using district-owned electronic devices, including the cost of investigating such violations. The district assumes no responsibility for any unauthorized charges or costs incurred by a student while using district-owned electronic devices.

F. Student Security

A student is not allowed to reveal his/her full name, address or telephone number, social security number, or other personal information on the Internet without prior permission from a teacher. Students should never agree to meet people they have contacted through the Internet without parent/guardian permission. Students should inform their teacher if they access information or messages that are dangerous, inappropriate, or makes them uncomfortable in any way.

G. System Security

The security of the district-owned electronic devices, networks, and Internet service is a high priority. Any student who identifies a security problem must notify his/her teacher immediately. The student shall not demonstrate the problem to others or access unauthorized material. Any user who attempts to breach system security, causes a breach of system security, or fails to report a system security problem shall be subject to disciplinary and/or legal action in addition to having his/her electronic device privileges limited, suspended, or revoked.

H. **Additional Rules for Electronic Devices Issued to Students**

1. Electronic devices are loaned to students as an educational tool for the purpose of completing school assignments.
2. Before an electronic device is issued to a student, the student and his/her parent/guardian must sign the school's acknowledgment form. Parent/guardians are required to attend an informational meeting before an electronic device will be issued to their child.
3. Students are responsible for the proper care of electronic devices at all times, whether on or off school property, including costs associated with repairing or replacing the electronic device. Students are permitted to take student assigned devices home, provided a user fee is paid to the district.
4. If an electronic device is lost or stolen, this must be reported to building principal immediately.
5. The Board's policy and rules concerning electronic device and Internet use apply to use of electronic devices at any time or place, on or off school property. Students are responsible for obeying any additional rules concerning care of electronic devices issued by school staff.
6. Violation of policies or rules governing the use of electronic devices, or any careless use of an electronic device may result in a student's electronic device being confiscated and/or a student only being allowed to use the electronic device

under the direct supervision of school staff. The student will also be subject to disciplinary action for any violations of Board policies or school rules.

7. Parent/guardians will be informed of their child's login password. Parent/guardians are responsible for supervising their child's use of the electronic device and Internet access when in use at home.
8. The electronic device may only be used by the student to whom it is assigned.
9. Electronic devices must be returned in acceptable working order at the end of the school year or whenever requested by school staff.

Cross Reference: EGAD – Copyright Compliance
IJNDB – Student Electronic Device and Internet Use

Adopted: August 14, 2000

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